CxA RECERTIFICATION POINT SYSTEM MATRIX
FEBRUARY 5, 2016

POINT SYSTEM REQUIREMENTS

Following is an explanation of the CxA Recertification Point system. To qualify for recertification every three years, a CxA must:

1) Participate in at least one commissioning project ("PART I" below).
2) Earn at least 25 points from the "Mandatory Continuing Education" section ("PART II" below).
3) Earn at least 50 total points through some combination of PARTS II and III.

NOTE: Qualifying continuing education/professional development activities must be related to commissioning, and include proof of attendance from a third party. Topics related to commissioning include, but are not limited to, building sciences, construction management, project management, engineering, architecture, safety, building codes, and other topics reasonably related to managing commissioning projects. If your recertification application is audited, you must be able to provide documentation to demonstrate compliance with these recertification requirements.

CATEGORY	POINTS / UNIT
PART I - MANDATORY: COMMISSIONING - PROJECT PARTICIPATION	
Commissioning Project Participation (Must participate in at least one project every three years)	YES/NO
PART II - MANDATORY: CONTINUING EDUCATION (MINIMUM 25 POINTS)	
Webinar Attendee (1 point per hour of attendance)	1
Conference Session Attendee (1 point per hour of attendance)	1
Workshop Attendee (1 point per hour of attendance)	1
College Credit - traditional or online (10 points per credit)	10
Training - traditional or online (1 point per hour of attendance)	1
PART III - OPTIONS: CONTINUING PROFESSIONAL DEVELOPMENT (UP TO 25 POINTS)	
Commissioning Project Participation - non-residential (10 points/project)	10
Webinar Presenter - first presentation (2 points per hour of presentation)	2
Webinar Presenter - subsequent presentation (1 point per hour of presentation)	1
Conference Session Presenter - first presentation (2 points per hour of attendance)	2
Conference Session Presenter - subsequent presentation (1 point per hour of presentation)	1
Workshop Presentation - first presentation (2 points per hour of presentation)	2
Workshop Presentation - subsequent presentation (1 point per hour of presentation)	1
Training Presenter: traditional or online (2 points per hour of presentation)	2
Training Presenter: subsequent traditional or online (1 point per hour of presentation)	1
Certification Test Development (2 points per hour of participation, up to 25 points)	2
Regulatory Work (1 point per hour of participation, up to 10 points)	1
Retest (25 points)	25
Peer-reviewed Publications/Articles (5 points per article, up to 10 points)	5
COMBINED TOTAL: MUST BE AT LEAST 50 POINTS	