

Third-Party Verification of Required Commissioning Projects

For my application as an ACG Certified Commissioning Authority (CxA), it is a prerequisite that I submit projects demonstrating my commissioning experience. To fulfill ANSI requirements, this information must be objectively verified by someone other than myself. I have listed you as someone able to attest to my work on this project, and would appreciate you completing this form and returning it to me at your earliest convenience.

Commissioning Project

Project Description

Employer Name:

Project Name:

Project start/end dates:

Your Role:

Contact Information for Individual Authorized to Verify Applicant's Work

Name

Position/Job Title

Relationship to Applicant

Email Address

Phone Number

Client Description

Client Name

Street Address

City/State

Zip/Postal Code

Country

For this Commissioning Project, in which of the following activities did you participate (check all that apply)?

- | | |
|--|---|
| <input type="checkbox"/> Development of an OPR/CFR | <input type="checkbox"/> Oversee performance testing |
| <input type="checkbox"/> Development of commissioning plan | <input type="checkbox"/> Correction of deficiencies |
| <input type="checkbox"/> Review of a design | <input type="checkbox"/> Coordination of facility operator training |
| <input type="checkbox"/> Perform field verification | <input type="checkbox"/> Prepare commissioning report |

THIRD-PARTY VERIFIER USE ONLY

I _____ attest to the accuracy of the applicant's project experience as shown above.

Signature

Position

Date

Contact Phone Number

Please submit completed form to certification@commissioning.org.